

COLORADO IMMUNIZATION INFORMATION SYSTEM (FOR READ – ONLY USERS)

July 2014



ACCESS THE SYSTEM

Enter the CIIS URL/website address in your Internet browser: https://ciis.state.co.us/ciis

Tip: Set the CIIS website as a Favorite and/or create a shortcut to your desktop.



Enter your CIIS User Name and Password and click the "Log In" button.

Note: The user name is not case sensitive, though the system will autoconvert it to all caps. The password is case sensitive. Password criteria will be discussed later in the training.



ICONS

You will notice that CIIS uses several different icons throughout the system. To find out what these mean, just hover your pointer over the icon.

	ID	Name	Insurance	Gender	DOB					
•	444342	TEST, KALLIE ESTES PARK, CO 80517		F	05/27/2009	(3	3	
	444393	TEST, KARA ANN 5566 IVY LN TRINIDAD, CO 81082		F	06/07/2006			Patien	t has opte	d out of
)	444716	TEST, KAREN 5678 HAPPY LN AURORA, CO 80016		F	06/06/2007		0		?	
	444715	TEST, KAREN 4455 PLATTE DR BLACK HAWK, CO 80422		F	06/07/2008				?	
)	444713	TEST, KARI		F	06/07/2007			×	?	
	444831	TEST, KARIN 6071 WOODMEN RD CASTLE ROCK, CO 80109		F	06/07/2008		0		?	
	444832	TEST, KARIN 3456 TR AVE SALIDA, CO 81201		F	06/08/2008		0		?	
	444724	TEST, KATE E		F	05/04/2002				?	



PATIENTS MODULE LAYOUT

- Search
- Demographics
- Local ID's
- Programs
- Notes
- Precautions/Contraindications
- Events
- Duplicates



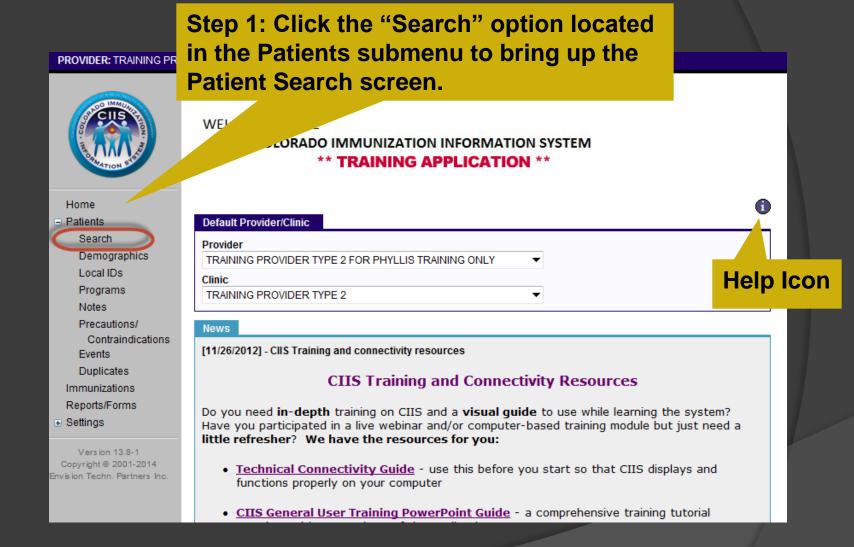
SUCCESSFUL SEARCHES

Searching for Patients

- It may take some time to adjust to doing effective searches:
 - Provide enough search criteria so that the number of patient records returned is manageable.
 - Don't put in so much criteria that an opportunity to find an existing patient record is missed.
- For example:
 - Entering a very limited search criteria could return 100's or 1000's of patient records.
 - Entering a very narrow search criteria, e.g. full first and last name plus a DOB could omit the record you're looking for if there is a typo or a last name change.
- A compromise would be to search by a specific ID (Unique CIIS ID, Local ID), by the first few letters of the first name and DOB, or by the first few letters of the first and last name (with the DOB as necessary to limit results).

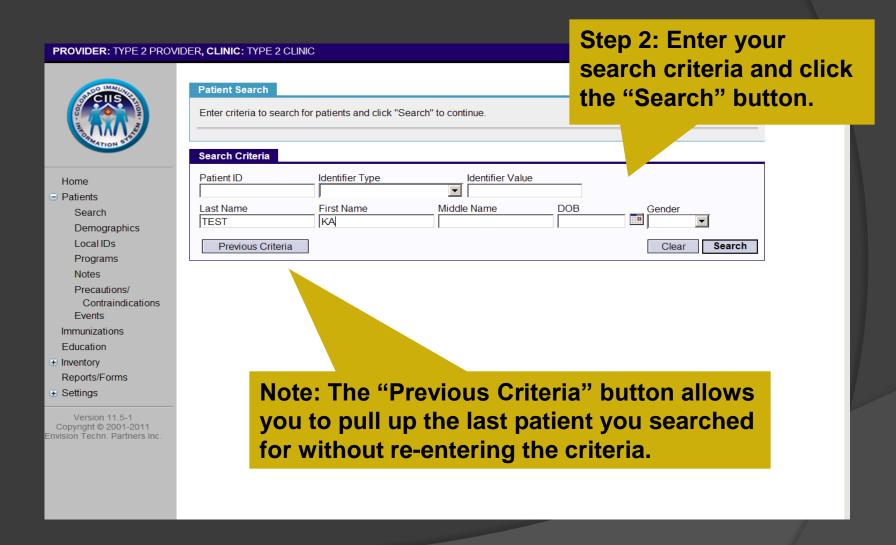


PATIENTS MODULE: PATIENT SEARCH





PATIENTS MODULE: PATIENT SEARCH (CONT'D)





PATIENTS MODULE: SEARCH RESULTS

PROVI	DER: TYPE 2 PROVIDE	ER, CLIN	IC: TYPE 2	CLINIC							Welcome IMA TEST, Log Out
Patient Search											_
(S). III	Enter criteria to search for patients and click "Search" to continue. Immunization Record (Yellow Card)									? – Audit Information	
Patient Administrative Record College Certificate of Immunization (Page 1) School Certificate of Immunization (Page 2)											- Precautions/ Contraindications exist
Step 1: C	lick the		1		Identifier	Matria					_
			_4	Identifier Type	T						Notes exist for patient
radio but	ton to s	eie	Ct	First Name KA	liddle Name		OOB	Ger	der		Opt-Out patient
your pation	ent.		-	iteria					Clear	Search	- Opt Out patient
Immu	unizations		b D16-	7							
Educ		arc	th Results	- 7 record(s) Name	Insurance	Gender	DOB				
Repo	orts/Forms		444342	TEST, KALLIE ESTES PARK, CO 80517		F	05/27/2009		8	?	
Ve Copyrig	Version 11.5-1 Copyright © 2001-2011 Envision Techn. Partners Inc.	0	444393	TEST, KARA ANN 5566 IVY LN TRINIDAD, CO 81082		F	06/07/2006			?	
ETIVISION I	reciii. Partifers inc.	0	444716	TEST, KAREN 5678 HAPPY LN BONCARBO, CO 81024		F	06/06/2007	1		?	
		0	444715	TEST, KAREN 4455 PLATTE DR BLACK HAWK, CO 80422		F	06/07/2008			?	
_		0	444724	TEST, KATE E		F	05/04/2002			?	
		0	444248	TEST, KATHY A 111 TEST LN DENVER, CO 80618		F	08/18/2009			?	
_		C	444362	TEST, KAYLA 2222 HAPPY CANYON RD DENVER, CO 80237		F	06/07/2005	1		?	
		Der	emographics Local IDs Programs Precautions / Contraindications Notes				es				
			Events	Immunizations Educat							
		You may add a new patient by clicking the 'New Patient' button. New Patient									
		Immunization Record (Yellow Card) Patient Administrative Record College Certificate of Immunization School Certificate of Immunization (Page 1) School Certificate of Immunization (Page 2)									

Step 2: Click the gray button that corresponds to the screen you wish to view.

Note: You must initially click one of the gray buttons to "activate" your patient in the system. After this, you may then use the links in the menu to navigate between screens for your selected patient.



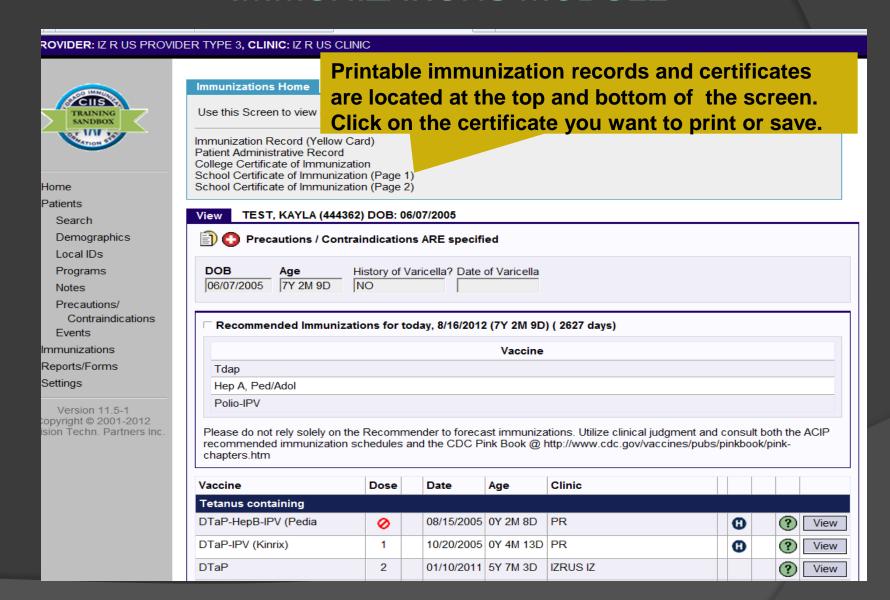
PATIENTS MODULE: OPT-OUTS

If the patient you are searching for comes up in the search results as an Opt-Out, this indicates they chose not to have their immunization information entered into CIIS.

	ID	Na		Insurance	Gender	DOB				
	444342	TEST, KALLIE ESTES PARK, CO 80517			F	05/27/2009		9	8	١
0	444393	TEST, KARA ANN 5566 IVY LN TRINIDAD, CO 81082	You do	not have permission	to work with this	patient. /2006			?	I
٥	444716	TEST, KAREN 5678 HAPPY LN BONCARBO, CO 81024			F	06/06/2007		Opt	t-Out I	CO
0	444715	TEST, KAREN 4455 PLATTE DR BLACK HAWK, CO 80422			F	06/07/2008			?	
0	444724	TEST, KATE E			F	05/04/2002			?	
0		vill be able to s d-out, but will n	08/18/2009			?				
0	•	the patient's re			06/07/2005	O O O O		?	ı	
•		DENVER, CO 80237								
Demographics Local IDs Progra			Progra	ms P	recautions /	ions	Notes			
	Events	Immunizations	Educat	ion						



IMMUNIZATIONS MODULE





Reports/Forms Module

PROVIDER: IZ R US PROVIDER TYPE 3, CLINIC: IZ R US CLINIC

Once on the Reports/Forms screen, you can click on the links below to view the document or run the report. Reports can also be printed or saved to your computer.



To run reports and view forms, click on the Reports/Forms link.

es cautions/ contraindications ents

Immunizations

Reports/Forms

∃ Settings

Change Password Password Questions

User Defaults

User Vaccine Defaults

Patient

Reports/Forms

Immunization Record (Yellow Card)
Patient Administrative Record
Batch Patient Administrative Record
College Certificate of Immunization
School Certificate of Immunization (Page 1)
School Certificate of Immunization (Page 2)
IZ History/Risk/Recommendations

Click on one of the links below to view me vocamene

Forms / Informational Documents

ACIP Child Immunization Schedule
ACIP Adolescent Immunization Schedule
ACIP Child and Adolescent Catch-up Immunization Schedule
ACIP Adult Immunization Schedule
Colorado Board of Health School Requirements
CDC Travel Vaccine Recommendations

Provider and Clinic Information

Product Listing

Vaccine Information Statements (VIS) - English and Spanish

Vaccine Information Statements (VIS) - Other Languages



Settings Module

